



SEIA Nominating Committee Announces Call for Nominations for Division Chairs and Vice Chairs and Elected Directors and Elected Alternate

*Opportunity to Serve on SEIA's Board of Directors
Nominations Accepted September 9 – October 2, 2019*

On September 9, 2019, SEIA is officially opening its Call for Nominations for its [six Division Vice Chairs](#), three Elected Directors, and one Elected Alternate, all of which will serve a two-year term, beginning January 1, 2020.

SEIA's Board of Directors oversees the association's business, activities, and policy positions. Given this critical responsibility, the Board created the Division Chair and Elected Director positions to ensure that the decision-making body adequately represents specific industry segments (Divisions Chairs and Vice Chairs) and the industry writ-large (Elected Directors and the Elected Alternate). We encourage members who are currently under represented on our [Board of Directors](#) to apply. Under representation could mean geographic location, industry sector, size of company, and/or [diversity](#).

For your nomination to be considered **all** requested information must be sent to elections@seia.org by **11:59 ET on October 2, 2019**.

Nomination and Election Process

On October 3, 2019, SEIA will review submitted nominations to ensure all requested information is provided. If your application is not complete, you will be ineligible for the election. SEIA will notify you if your application is rejected; there will be no opportunity to resubmit an application or file supplemental information after the October 2 deadline.

The Nominating Committee is tasked with reviewing all completed applications. The Nominating Committee is comprised of the Chair of the Board, SEIA's President and CEO, sitting Division Chairs, and several At-Large and Elected members of the Board of Directors who are volunteers for the committee.

The Nominating Committee will review applications and put forward a recommended, SEIA Nominating Committee-endorsed slate of candidates that best ensures our Board of Directors is adequately representative of the industry. This election is intended to provide a broad representation of the general membership on the SEIA Board of Directors. To the extent possible, the final Nominating Committee-endorsed slate of candidates will represent broad coverage of geographic location, industry sector, size of company, and diversity. Additionally, the Nominating Committee shall attempt to recommend diverse candidates who demonstrate insufficient resources of their employers to effectively serve as At-Large Directors (at the Terawatt dues level), as required by the Bylaws.

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The Nominating Committee will evaluate the nominees based on responses to the below questions. If any member of the Nominating Committee is also a nominee, they will be recused from voting and discussion associated with the relevant position.

All applications will be reviewed by the Nominating Committee using a fair, transparent, and non-discriminatory process to assess compliance with eligibility requirements, evaluate potential candidates, and promote diversity in the final slate.

To be clear, all eligible nominees will be brought to the full SEIA membership for vote; those that are on the Nominating Committee's recommended slate will be clearly identified as "SEIA Nominating Committee-endorsed." Members will be free to vote for whatever eligible candidate for each position they feel is the best candidate.

For each Division, prospective nominees will select the specific division and seat (Chair or Vice Chair) in which they are running. The individuals receiving the highest number of votes for each seat will serve as Chair or Vice Chair of said Division, respectively.

For Elected Director and Elected Alternate seats, individuals who receive the top three vote counts will serve in the three Elected Director positions. The 4th candidate by vote will serve as the Elected Alternate.

SEIA's Board of Directors will then vote to approve the results of the election, and the Division Chairs, Division Vice Chairs, Elected Directors, and Elected Alternate will begin their term on January 1, 2020.

Eligibility Requirements for all nominees

Please review the following list of criteria for this election to confirm your eligibility before submitting the nomination paperwork.

- * Must be employed by a company who is a member in good standing of SEIA.
- * Must not be employed by a company already holding an At-Large seat on the SEIA Board of Directors.
- * Must demonstrate that company has insufficient financial resources to effectively serve as an At-Large Director. Documentation requirements described below.
- * May not be employed by a regulated utility or public utility holding company operating as such in the United States.
- * Must possess the financial resources (personal or corporate) to attend four Board of Directors meetings annually (typically two in Washington, DC and 2 in other locations) as well as Solar Power International.
- * Must possess the ability to dedicate time to attend all Board meetings and travel, as well as preparation time. Plan as 2 days per quarter.
- * Must commit to actively participate in one or more Board-level committees.

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- * Must not currently be serving the second consecutive term as Division Chair or Elected Director.

All of the above nominee requirements must be met for a candidate to be eligible for nomination.

Nomination Application

Please provide all requested information on **no more than three pages** (additional pages for Resume or Curriculum Vitae and financial attachments are acceptable):

1. Confirmation that you meet all above-stated eligibility requirements.
2. Full name (First and Last)
3. Email
4. Phone Number
5. Business Title (include role within company)
6. Company name
7. List the geographic location(s) of your company
8. Number of individuals employed by your company
9. Length of time with your current company
10. Address of individual (City and State)
11. Resume or Curriculum Vitae
12. Market Segment (Residential DG, Commercial, Utility scale, Manufacturing, Energy Storage, Heating & Cooling, etc.)
13. How long has your company been a member of SEIA, and at what membership level (Basic, Watt, KW, KW+, MW, GW)?
14. Please provide relevant financial information indicating company has insufficient resources to effectively serve as At-Large Directors. Relevant financial information must include (1) annual solar and storage revenue, (2) Earnings Before Interest, Taxes, and amortization (EBITA), and (3) regulatory or marketing budgets for the most recent reportable year. If you do not provide this information, your application will not be complete. SEIA reserves the right to request additional information if needed to understand the financial resources of your company. Please note that financial information will be kept confidential and only shared with a select group of SEIA employees.
15. Please disclose whether you actively oppose any [SEIA Policy Priorities](#).
16. The Nominating Committee is tasked with presenting a diverse slate of candidates who represent broad coverage of geographic location, industry sector, size of company, and diversity. Please provide a personal statement that addresses the following questions:
 - Why do you want to serve on the SEIA Board of Directors?
 - What strengths and expertise will you bring to the SEIA Board of Directors?
 - What experiences and viewpoints which may be currently underrepresented will you bring to the SEIA Board of Directors?

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- What has been your involvement in the solar industry and how will your service on the SEIA Board of Directors advance the solar market?
 - For candidates for Division Chair or Vice Chair, please explain how you will represent the needs of division members.
 - What is your length of service in the solar industry (or related sectors)?
 - What has been your level of involvement in SEIA?
 - Have you been a board member of any other trade association(s) or relevant organization(s)? If yes, please provide the name of the trade association(s), number of years of service, and any positions held.
 - Is there any other information that you believe would be helpful to the Nominating Committee in its efforts to present a diverse slate of candidates?
17. Please certify that all statements provided are correct and that you agree that all information can be provided to SEIA membership for purposes of voting.

Please provide your statement (1-3 typed pages) and related attachments along with a current headshot and short biography via e-mail to elections@seia.org.

Election Schedule

The Election Schedule for these events is as follows (subject to change):

- Call for nominees: September 9 – October 2, 2019, 11:59 PM ET
- SEIA notifies rejected applicants based on insufficient information: October 3-4
- Nominating Committee confirms candidate slate: October 9
- SEIA Notifies All Nominees of Recommend Slate of Candidates (if a candidate is not included in the SEIA-endorsed slate, the candidate will have the opportunity to withdraw their nomination before the final list of candidates is sent to the full membership): October 10-11
- Voting period: October 15-29 (2 weeks, with optional candidate webinar)
- Nominating Committee certifies validity of election: October 30
- Board approves election results: November 5
- Election results communicated to SEIA membership and the public: early November
- Term January 1, 2020 through December 31, 2021

Deadline for submissions is 11:59pm (ET) Wednesday, October 2, 2019. Any late or incomplete applications will be rejected.

Questions? All questions, submissions, and nominations must be submitted directly to elections@seia.org.